

COLUMBUS LOCKOUT FORM



MEMORANDUM FOR RESIDENTS

FROM: COLUMBUS FAMILY HOUSING

SUBJECT: Lockouts

Dear Residents:

In the event that you are locked out of your home, please call our community office at 662-434-8213. If you are locked out during business hours, someone from the office or maintenance staff will assist you. In the event that you are locked out after business hours, maintenance will assist you for a \$25.00 fee. The fee will be charged to your account and due with-in 7 business days.

Resident's Signature: _____

Landlord or Landlord's
Acting Agent Signature: _____

